

**AGENDA**

- 7:00 p.m.      Public Comment.
- 7:02 p.m.      Board of Assessors to discuss setting this year's Residential Factor.
- 7:10 p.m.      Brendhan Zubricki - Presentation of his Town Administrator's Report for the period November 27, 2013 through December 6, 2013, regarding the following:
- Promotion of Town Resources, Advantages, and Attractions
  - Central Conomo Point Definitive Subdivision Plan Change Order
  - Response to Planning Board's Memo Regarding Central CP Subdivision
  - Town Hall/Library Health and Safety Improvement Project Contract
  - Town Hall Exterior Renovation Cost Update Contract & FY15 Capital Plan
  - Preliminary Review of FY2015 Selectmen's Operating Budget
- 7:15 p.m.      Bill Liberti and Dan Mayer to discuss use and maintenance of Town-owned parcel A on Map 19 on Cogswell Road.

**Other Business:**

- Approve the weekly warrant in the amount of \$270,266.28.
- Approve the minutes for the Selectmen's December 2, 2013, Open Meeting and the December 2, 2013, Executive Session.
- Signature of energy efficiency lighting retrofit contract and continued power purchase agreement with Constellation Energy.
- Consider granting permission to James Stavros to close the Fairway Pub from December 1, 2013 through March 15, 2014 for cleaning and general maintenance.
- Annual Town Meeting:
  - Vote to set the date for the Annual Town Meeting for Monday, May 5, 2014, starting at 7:30 p.m. at the Essex Elementary School.
  - Vote to Open the Warrant for the Annual Town Meeting and accept articles for inclusion in the Warrant until 3:00 p.m. on Monday, March 3rd, 2014.
  - Vote to accept reports for the Annual Town Report until noon on Monday, February 3rd, 2014.
- Conomo Point Matters:
  - Signature of letters to Conomo Point tenants who returned third-year Bridge Lease extension agreements with letters of protest:
    - 34 Robbins Island Road, Map 19, Lot 66, Calder
    - 38 Robbins Island Road, Map 19, Lot 69, Clark
    - 169 Conomo Point Road, Map 24, Lot 10, Coakley
    - 136 Conomo Point Road, Map 24, Lot 38, Cushing
    - 15 Middle Road, Map 24, Lot 32, Cuthbertson

- 2 Conomo Lane, Map 19, Lot 82, Davis
  - Conomo Point, Map 24, Lot 25, Davis
  - 124 Conomo Point Road, Map 24, Lot 43, Davis
  - 34 A Robbins Island Road, Map 19, Lot 67, Denton
  - 126 Conomo Point Road, Map 24, Lot 42, Hatfield
  - 134 Conomo Point Road, Map 24, Lot 39, Healy
  - 172 Conomo Point Road, Map 24, Lot 24, Herrmann
  - 21 Middle Road, Map 24, Lot 29, Holleran
  - 17 Middle Road, Map 24, Lot 31, Lemcke
  - 122 Conomo Point Road, Map 24, Lot 44, Lynch
  - 42 Robbins Island Road, Map 19, Lot 71, Riggs
  - 43 Robbins Island Road, Map 19, Lot 75, Riggs
  - 44 Robbins Island Road, Map 19, Lot 72, Sachsse
  - Robbins Island Road, Map 19, Lot 74 A, Sachsse
  - 23 Middle Road, Map 24, Lot 28, Smith
  - 109 Conomo Point Road, Map 19, Lot 93, True
- Signature of letters to Conomo Point tenants who returned third-year Bridge Lease extension agreements with letters of protest and which are missing signature(s):
    - 165 Conomo Point Road, Map 24, Lot 12, Walker
    - 166 Conomo Point Road, Map 24, Lot 21, Walker
    - 187 Conomo Point Road, Map 19, Lot 85, Webber
  - Signature of letters to Conomo Point tenants who returned third-year Bridge Lease extension agreements without letters of protest which are missing signature(s):
    - 168 Conomo Point Road, Map 24, Lot 22, Goldsberry
    - 170 Conomo Point Road, Map 24, Lot 23, Goldsberry
    - 11 Middle Road, Map 24, Lot 33, Goldsberry
  - Board discussion regarding potential rescission of third-year Bridge Leases for tenants who have not paid the fourth quarter rent for second-year Bridge Leases, should payment in full not be received by the posting deadline for the Board's next meeting. List of tenants at the time of posting for the present meeting is as follows:
    - 19 Middle Road, Map 24, Lot 30, MacGrath
    - 46 Robbins Island Road, Map 19, Lot 73 & 74, Ryan
  - Board discussion regarding tenants who did not by the time of agenda posting opt to execute and return third-year Bridge Lease extension documents:
    - 9 Beach Circle, Map 19, Lot 96, Adams
    - 161 Conomo Point Road, Map 24, Lot 14, Conomo Point Assoc.
    - 1 Robbins Island Road, Map 19, Lot 79, Fryou
    - 159 Conomo Point Road, Map 24, Lot 15 A, LeRoyer
    - 103 Conomo Point Road, Map 19, Lot 98, Mauceri

- Executive Session Expected:
  - Discussion regarding the lease, sale, and value of real property at Conomo Point.
  - Discussion of pending litigation concerning the case of Judson Pratt, et al. v. the Town of Essex, Essex Superior Court C.A. No. ESCV2012-00936B.
  - Discussion of pending litigation concerning the case of Walker et al. v. The Town of Essex, Essex Superior Court C.A. No. ESCV2012-02221.
  - Discussion of pending litigation concerning the case of the Town of Essex vs. the Estate of Judith H. Foley, Northeast Housing Court C.A. No. 09H77SP003249.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

Licensing Board REVIEW CONDITIONS:

All Alcohol Package Store License Renewal for 2014:

- Chebacco Liquor Mart, Inc., d/b/a Chebacco Liquor Mart, John D. Chisholm, Manager, at 201 Western Avenue *PENDING A CURRENT TRAINING CERTIFICATE*
- CPM Investment Group, Inc., d/b/a Essex Wine & Spirits, Vincent Marano, Manager, at 91 Main Street

All Alcohol Restaurant License Renewal for 2014:

- Blue Marlin Grille, Inc., d/b/a Blue Marlin Grille, Allen W. Matthews, Manager, at 63 Eastern Avenue
- BN FARM, LLC, d/b/a The Farm, Bradley Atkinson, Manager, at 233 Western Avenue
- Cape Ann Golf Course Corp., d/b/a Fairway Pub, James N. Stavros, Manager, at 99 John Wise Avenue
- Diamond 4 Cookhouse LLC, d/b/a Castle Kreek Cookhouse & Bar, Kelly A. Roach, Manager, at 234 John Wise Avenue
- Essex Fortune Palace, Inc., Fang Liaw, Manager, at 99 Main Street
- Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, Carol E. Shepard, Manager, at 122 Main Street
- Riverside Bistro Inc., d/b/a Riverside Bistro, Xun Jie Zheng, Manager, at 112 Main Street *PENDING A CURRENT TRAINING CERTIFICATE & INSPECTION*
- Towne Landing Inc., d/b/a Periwinkles, Thomas L. Guertner, Manager, at 74 Main Street
- Windward Grill LLC, d/b/a Windward Grille, Timothy Kennefick, Manager, at 109 Eastern Avenue
- Village Restaurant of Essex, Inc., d/b/a The Village Restaurant, Kevin Ricci, Manager, at 55 Main Street

- Woodman's Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, Stephen B. Woodman, Manager, at 125 Main Street
- Woodman's Inc., d/b/a Lobster Pool, Stephen B. Woodman, Manager, at 119 Main Street

**Antiques License Renewal for 2014:**

- Richard Bevilacqua, Essex Antiquarians at 165 Main Street
- Michael Bider, Bider's Antiques, Home, Camp & Cottage at 67 Main Street
- Debbie & Alfred Brosch, Brosch Antiques at 143 Main Street
- Robert Coviello, Main Street Antiques at 44 Main Street
- Robert Coviello, Robert C. Coviello Antiques at 155 Main Street
- Robert Hanlon, Walker Creek Furniture, Inc. at 57 Eastern Avenue
- Channing Howard, Howard's Visual Merchandise at 165 Eastern Avenue
- James P. Lower, New England Joinery at 85 Southern Avenue
- Michael March, Blackwood March Antiques at 3 Southern Avenue
- Alison Taylor, Ebb & Flow LLC at 166 Eastern Avenue
- A.P.H. Waller, Joshua's Corner at 2 Southern Avenue
- A.P.H. Waller, A.P.H. Waller & Sons at 140 Main Street

**Automatic Amusement Device License Renewal for 2014:**

- Cape Ann Golf Course Corp., d/b/a Fairway Pub, James N. Stavros, Manager, at 99 John Wise Avenue

**Class II License Renewal for 2014:**

- Dynamic Auto Brokers, Charles F. Coles, Jr. and Mark Gallagher, at 147 Eastern Avenue, "Total of 16 cars maximum at one time. All work to be done inside building. Business may operate 8 am to 6 pm Monday through Saturday. Closed Sundays."
- GBG Crowley, Inc., d/b/a Gaybrook Garage, Michael Crowley, at 152 Western Avenue, "No more than 6 unregistered vehicles to be parked outside at any one time."
- Paul Russell, Gullwing Service Co., Inc., d/b/a Paul Russell and Company at 106 Western Avenue, "No more than 5 unregistered vehicles to be parked outside building at any one time. Business hours: Monday through Friday 8 am to 6 pm; Saturday 8 am to 12 noon. No Sunday hours."
- Portside Auto, Eric Holdsworth at 166 Eastern Avenue, "No more than 1 motor vehicle may be displayed. No lights, flags or signage except for 15 x 19-inch sign in window of vehicle."
- Scott's Auto Clinic, Inc., Scott Savory at 6 Scot's Way, "No more than 6 unregistered vehicles to be parked outside building at one time."
- Wright Industries, Inc., Paul Wright at 22 Western Avenue, "No more than two pieces of equipment to be displayed at 22 Western Avenue at any one time."

**Common Victualler's License Renewal for 2014:**

- Blue Marlin Grille, Inc., d/b/a Blue Marlin Grille, Allen W. Matthews, Manager, at 63 Eastern Avenue
- Blue Marlin Inc., d/b/a Marlin Market, Cory Matthews, Manager, at 63 Eastern Avenue
- BN FARM, LLC, d/b/a The Farm, Bradley Atkinson, Manager, at 233 Western Avenue
- Cape Ann Golf Course Corp., d/b/a Fairway Pub, James N. Stavros, Manager, at 99 John Wise Avenue
- Chanty, Inc., d/b/a Richdale, Peter A. Panagoplos, Manager, at 156 Main Street
- Chebacco Liquor Mart, Inc., d/b/a Chebacco Liquor Mart, John D. Chisholm, Manager, at 201 Western Avenue
- CPM Investment Group, Inc., d/b/a Essex Wine & Spirits, Vincent Marano, Manager, at 91 Main Street
- Diamond 4 Cookhouse LLC, d/b/a Castle Kreek Cookhouse & Bar, Kelly A. Roach, Manager, at 234 John Wise Avenue
- Eben Creek Corporation, d/b/a J.T. Farnham's, Joseph K. Cellucci, Manager, at 88 Eastern Avenue
- Essex Fortune Palace, Inc., Fang Liaw, Manager, at 99 Main Street
- Clifford Amero, Manager, Essex River Cruises & Charters, at 35 Dodge Street
- Essex River Dogs, Eric Vennerbeck, Manager, at 162 Main Street
- Fenisha Corporation, d/b/a Schooner's Market, Bhavikaben J. Patel, Manager, at 121 Eastern Avenue
- Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, Carol E. Shepard, Manager, at 122 Main Street
- Riverside Bistro Inc., d/b/a Riverside Bistro, Xun Jie Zheng, Manager, at 112 Main Street
- Towne Landing Inc., d/b/a Periwinkles, Thomas L. Guertner, Manager, at 74 Main Street
- Windward Grill LLC, d/b/a Windward Grille, Timothy Kennefick, Manager, at 109 Eastern Avenue
- Village Market, Madeline M. Emmons, Manager, at 1 Martin Street
- Village Restaurant of Essex, Inc., d/b/a The Village Restaurant, Kevin Ricci, Manager, at 55 Main Street
- Woodman's Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, Stephen B. Woodman, Manager, at 125 Main Street
- Woodman's Inc., d/b/a Lobster Pool, Stephen B. Woodman, Manager, at 119 Main Street

**Sunday Entertainment License:**

- Riverside Bistro Inc., d/b/a Riverside Bistro, Xun Jie Zheng, Manager, at 112 Main Street

- Woodman's Inc., d/b/a Woodman's Function Hall and Lobster Trap Pub, Stephen B. Woodman, Manager, at 125 Main Street

Weekday Entertainment License Renewal for 2014:

- Blue Marlin Grille, Inc., d/b/a Blue Marlin Grille, Allen W. Matthews, Manager, at 63 Eastern Avenue
- BN FARM, LLC, d/b/a The Farm, Bradley Atkinson, Manager, at 233 Western Avenue
- Cape Ann Golf Course Corp., d/b/a Fairway Pub, James N. Stavros, Manager, at 99 John Wise Avenue
- Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, Carol E. Shepard, Manager, at 122 Main Street
- Towne Landing Inc., d/b/a Periwinkles, Thomas L. Guertner, Manager, at 74 Main Street
- Riverside Bistro Inc., d/b/a Riverside Bistro, Xun Jie Zheng, Manager, at 112 Main Street
- Windward Grill LLC, d/b/a Windward Grille, Timothy Kennefick, Manager, at 109 Eastern Avenue
- Woodman's Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, Stephen B. Woodman, Manager, at 125 Main Street
- Woodman's Inc., d/b/a Lobster Pool, Stephen B. Woodman, Manager, at 119 Main Street

Wine and Malt Package Store License Renewal for 2014:

- Chanty, Inc., d/b/a Richdale, Peter A. Panagoplos, Manager, at 156 Main Street  
*PENDING A CURRENT TRAINING CERTIFICATE*
- Fenisha Corporation, d/b/a Schooner's Market, Bhavikaben J. Patel, Manager, at 121 Eastern Avenue

Wine and Malt Restaurant License Renewal for 2014:

- Eben Creek Corporation, d/b/a J.T. Farnham's, Joseph K. Cellucci, Manager, at 88 Eastern Avenue

REMINDER: The next regular Board of Selectmen's meeting will take place on Monday, December 23, 2013, at 7:00 p.m. in the Library on Martin Street.